

# Facilities and Grounds Technician

## Job Description

Under the supervision of the Facilities and Grounds Manager, the Facilities and Grounds Technician maintains safety, cleanliness and functionality of all structures and outdoor spaces of the organization. The major responsibilities of this position include the following but are not limited to:

- Repair and maintain equipment, furnishings, structures and automotive equipment
- Clean indoor spaces such as restrooms, dormitories and conference areas (mop, sweep, vacuum, dust, scrub toilets/sinks/showers, remove trash, and clean windows)
- Clean and landscape outdoor spaces (sweeping, trash removal, trimming and mowing)
- Perform new construction including plumbing, electrical, carpentry and painting
- Complete all required logs and documentation
- Monitor and maintain all building systems such as plumbing, electric, alarms and heating/cooling
- Secure designated areas, equipment and supplies
- Maintain continuous inventory of supplies and report needs
- Comply with all health and safety standards including those of the Organization, Public Health Department and other governing entities
- Report unusual occurrences or damage
- Other duties as assigned

## Job Requirements

- Exhibit the ability to work well within the Pathfinder Ranch organization and with other employees.
- Provide excellent customer service and interaction in a friendly and professional manner to all clients, residents, vendors, contractors and fellow employees.
- Complete tasks in a timely and accurate manner.
- Safely use hand and power tools such as saws, drills, sanders, sprayers, trimmers, compressors
- Safely operate vehicles such as cars, trucks, tractors, and carts
- Follow established Company policies
- Maintain a valid driver's license.
- Communicate effectively and carryout oral/written instruction.

## Physical Requirements

- Exerting and lifting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently
- Work in excess of 8 hours per day
- Ability to stand for entire shift (5 or more hours)
- Ability to work on steep and uneven terrain in a variety of weather conditions, including heat, cold, rain or snow
- Ability to work with horses, livestock and other animals
- Ability to work at heights of up to 50' above the ground