

Equine Program Instructor

Job Description

Under the supervision of the Recreation Coordinator, the **Equine Program Instructor** provides guidance, instruction and supervision for client groups participating in adventure and outdoor science activities. The major responsibilities of this position include the following but are not limited to:

Responsibilities

- Provide excellent customer service including instruction and facilitation of equestrian and outdoor education program activities
- Maintain accurate program records and logs
- Ensure the security and safety of camp grounds, facilities, program equipment and clients
- Follow daily and seasonal program schedules
- Inventory and inspect program equipment and areas
- Prepare and care for all farm animals used for programming including (but not limited to): feeding, grooming, saddling and administration of medical treatments
- Continual evaluation of programs and resources
- Coordinate with other department employees and managers as needed
- Ongoing communication with the Recreation Coordinator for policy and standards direction, departmental development and relevant business
- Inventory and order equipment as needed
- Provide positive public relations on behalf of Pathfinder Ranch and serve as the liaison between the Ranch and client groups
- Comply with Health and Fire Department regulations, organizational policies and accreditation standards
- Other duties as assigned

Job Requirements

- Exhibit the ability to work well within the Pathfinder Ranch organization and with other employees.
- Must be self-motivated and complete tasks in a timely and accurate manner.
- Able to communicate effectively
- Capable of working independently
- Willingness to work a flexible schedule including weekends, evenings and holidays
- Hold and maintain current child and adult First Aid, CPR and AED certification from a nationally recognized provider
- Previous experience leading horse rides and fitting tack
- 18 years of age or older

Physical Requirements

- Sufficient physical ability and mobility to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull up to 50 pounds of weight; to walk long distances on a variety of terrain; to perform duties while outdoors and exposed to a variety of weather conditions; to work safely with and around horses, livestock and other animals.