



## Lodge Counselor

### **Job Description**

Under the supervision of the Summer Camp Manager, the Lodge Counselor will serve as a caregiver for Campers and primary facilitator of camp activities. Responsibilities include planning, coordinating, and carrying out activities for each cabin group and guiding Campers and Cabin Counselors in their personal growth and daily living skills. The major responsibilities of this position include the following but are not limited to:

### **Responsibilities**

- Be a role model – Set a good example for Campers and staff in your attitude and behavior.
- Follow and uphold all policies and procedures of Pathfinder Ranch.
- Participate enthusiastically in all camp activities, planning and leadership roles.
- Design and facilitate activities to be safe, fun, and appropriate to the clients' age and abilities.
- Encourage clients to participate and try new activities.
- Assist in program areas and cabins as needed.
- Supervise at meals and overnight in cabins.
- Accurately complete program records, logs and reports.
- Ensure the security and safety of all campers along with camp grounds, facilities, and program equipment associated with the Summer Camp program.
- Coordinate with Cabin Counselors on creation of daily and weekly program schedules for cabin groups.
- Coordinate with Cabin Counselors, Program Assistants, and Team Leads in program planning.
- Inventory and recommend equipment acquisitions as needed.
- Provide positive public relations on behalf of Pathfinder Ranch and serve as the liaison between the Ranch and client groups.
- Communicate and coordinate with Camper parents/guardians.
- Comply with Health and Fire Department regulations, organizational policies and accreditation standards.
- Other duties as assigned.

### **Job Requirements**

- Sincere interest and ability to work with children in the outdoors.
- Exhibit the ability to work well within the Pathfinder Ranch organization and with other employees.
- Must be self-motivated and complete tasks in a timely and accurate manner.
- Previous experience working with children ages 7-17
- Able to communicate effectively (both verbally and in writing).
- Must reside on camp property and be on call during program sessions.
- Hold and maintain the following certifications issued by a nationally recognized provider: Adult & Child CPR, First Aid, and AED. Preferred additional certification: Small Craft Safety Instructor; Lifeguard.
- Must be 18 years of age or older.

### **Physical Requirements**

- Must be able to lift and carry 30 lbs.
- Ability to work a varied shift schedule in excess of 10 hours per day.
- Dependent upon assignment, ability to walk several miles per day on steep and uneven terrain in a variety of weather conditions.